Please complete this form and attach it to the MyTravel trip for any student travel reimbursement that is certified to be business-related travel. This certification must be completed by the student and certified by a UC San Diego faculty member, a Principal Investigator (PI), or administrator.

### Reimbursement for UC San Diego Business-Related Travel

To be completed by UC San Diego Faculty Member, Principal Investigator (PI), or Administrator

I certify that this student expense relates to the following:

- [ ] Directly supports the faculty/PI's project or research program (Faculty/PI to sign form). (This includes when a student obtains his or her own external funding (including external fellowships) to support his/her research, which funding is provided to the University to administer either under a PI or as the student being the PI.)
  - Please provide brief description of the project/research program:
    - Design competition: Interview potential users for devices & platforms
  - Faculty Member/PI Signature: [Signature]
  - TRUONG NGUYEN

- [ ] Presenting at a conference.

- [ ] Is an integral (required) part of the student's degree work (choose one and attach supporting documentation)
  - Activity is required of all students for degree completion (this does not mean that all students are required to complete dissertation work but that all students in a degree program are required to conduct research at a specific location)
    - Degree:
  - [ ] Activity is required of all students and impacts the student's grade in a required course.
    - Course:

- [ ] The student is actively participating in a competition or student group activity on behalf of UC San Diego.
  - Name of Competition/Activity:

  - Faculty Member/PI/Administrator Signature: [Signature]
  - TRUONG NGUYEN
  - Date: 1-12-2016

To be completed by UC San Diego Student

<table>
<thead>
<tr>
<th>Student/Fellow Name:</th>
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<tbody>
<tr>
<td>Student ID/PID Number:</td>
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<tr>
<td>Destination:</td>
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<tr>
<td>Undergraduate Student</td>
</tr>
<tr>
<td>Travel Dates:</td>
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<tr>
<td>Purpose:</td>
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<tr>
<td>Student/Fellow Signature:</td>
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<tr>
<td>Date:</td>
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</tbody>
</table>

Any payment for travel to an undergraduate, graduate student, or post-doctoral fellow, which does not meet the above criteria for UC San Diego business-related travel, is considered to be a scholarship/fellowship for a nonqualified expense according to IRS regulations and should be processed through the Financial Aid Office. Any reimbursement for travel as a UC San Diego business expense (and paid through MyTravel) cannot also be claimed by the student as an additional cost of education for financial aid purposes.

Form revised 9/1/15