MOST IMPORTANT TASK This task must get done. Avoid email/messaging until it is complete.	Week/52 Date/	MOST IMPORTANT TASK This task must get done. Avoid email/messaging until it is complete. () Y () N	Date/
1	Monday	1	_ Tuesday
Subtasks to complete the most important task	_ TVTOTTGGy	Subtasks to complete the most important task	_ raccaay
a	Target 25 minutes per filled circle Actual Status	a	Target 25 minutes per filled girgle Actual Status
b	Target 25 minutes per filled circle Actual Status	b	
C	Target 25 minutes per filled circle Actual Status	C	Target 25 minutes per filled circle Actual Status
IMPORTANT TASKS These tasks should get done		IMPORTANT TASKS These tasks should get done	
2	- I O O O O I I I	2	
3	Target 25 minutes per filled circle Actual Status	3	Target 25 minutes per filled circle Actual Status
ADDITIONAL TASKS These tasks I want to complete		ADDITIONAL TASKS These tasks I want to complete	
	- U OOOOO U U	4	
5 6	Target 25 minutes per filled circle Actual Status	5	- Inget 25 minutes per filled circle Actual Status
6	raiget 2011Hittes per Hed Grote Actual Status	6	Target 25 minutes per filled circle Actual Status
NOTES	TOTAL Comparison TOTAL	NOTES	TOTAL Comparison TOTAL
MOST IMPORTANT TASK This task must get done. Avoid email/messaging until it is complete.	Date/	MOST IMPORTANT TASK This task must get done. Avoid email/messaging until it is complete. Y N	Date/
1	Wednesday	1	_ Thursday
Subtasks to complete the most important task		Subtasks to complete the most important task	
a	Target 25 minutes per filed circle Actual Status	a	Target 25 minutes per filled circle Actual Status
b c	Target 25 minutes per filled circle Actual Status	b	Target 25 minutes per filed circle Actual Status
	Target 25 minutes per filled circle Actual Status		Target 25 minutes per filled circle Actual Status
IMPORTANT TASKS These tasks should get done		IMPORTANT TASKS These tasks should get done	
2	Target 25 minutes per filled circle Actual Status	2	
3	Target 25 minutes per filed circle Actual Status Target 25 minutes per filed circle Actual Status	3	Target 25 minutes per filled circle Actual Status
ADDITIONAL TASKS These tasks I want to complete		ADDITIONAL TASKS These tasks I want to complete	
4	Target 25 minutes per filed circle Actual Status	4	Target 25 minutes per filed circle Actual Status
b	- Target 25 minutes per filled circle Actual Status	5	- Target 25 minutes per filled circle Actual Status
6	Target 25 minutes per filled circle Actual Status		
NOTES	TOTAL Comparison TOTAL	NOTES	TOTAL Comparison TOTAL
MOST IMPORTANT TASK This task must get done. Avoid email/messaging until it is complete. Y N	Date/	IMPORTANT TASKS These tasks should get done	Date// Saturday
1	Friday	2.—	— I OOOOO I I I I I I I I I I I I I I I
Subtasks to complete the most important task	- 1 1 1 3 3 3 7	3.—ADDITIONAL TACKS	- Larget 25 minutes per filled circle Actual Status
a	Target 25 minutes per filled circle Actual Status	ADDITIONAL TASKS These tasks I want to complete	
b	larget 25 mmutes per filed circle Actual Status Target 25 mmutes per filed circle Actual Status Actual Status	4	- Target 25 minutes per filled circle Actual Status
C	Target 25 minutes per filled circle Actual Status Target 25 minutes per filled circle Actual Status	5.————————————————————————————————————	
IMPORTANT TASKS These tasks should get done		0.	Target 25 minutes per filled circle Actual Status
2.	_ 0000000	IMPORTANT TASKS	TOTAL Comparison TOTAL Date//
3	Target 25 minutes per filed circle Actual Status Termet 25 minutes per filed circle Actual Status	These tasks should get done	Sunday
ADDITIONAL TASKS	PAGES SIGNS	2	Towner OE princeton new Elland pixels Antural Chature
These tasks I want to complete		ADDITIONAL TASKS	Target 25 minutes per filled circle Actual Status
4	Target 25 minutes per filed circle Actual Status	These tasks I want to complete	
5 6	Target 25 minutes per filled circle Actual Status	4. 5.	- LI OOOO II
	Target 25 minutes per nied circle Actual Status	6	Target 25 minutes per filled circle Actual Status
NOTES	TOTAL Comparison TOTAL		Target 25 minutes per filled circle Actual Status TOTAL Comparison TOTAL