



Summer Engineering Institute Program 2024 Checklist

We are pleased you have been accepted to participate in the Summer Engineering Institute (SEI) at UC San Diego.

This checklist of action items is required to be completed before the start of SEI. Most of these tasks are mandatory and if not completed by the deadline, may prevent you from participating in SEI.

Please contact Alejandra Arguelles at the IDEA Engineering Student Center by email marguelles@ucsd.edu if you have any questions.

All program notifications will be sent to your UCSD email address. Please log in to your UCSD email address to receive further information in preparation for your participation in the Summer Engineering Institute program.

[Office for Students with Disabilities](#)

If you are a student with a disability (physical, chronic health, learning, mental health, ADHD, etc.) who may need accommodations in classrooms (lecture and/or examination), labs, housing and/or dining, recreational activities such as hiking, ropes, field sports, etc., please contact the Office for Students with Disabilities (OSD) at 858.534.4382 as soon as possible to ensure you have accommodations in effect by Summer Session 2 and the start of SEI. Additional information may be found at <https://disabilities.ucsd.edu>.

Step 1: Complete Mandatory Next steps listed in UC San Diego Enrollment Checklist in the Applicant Portal.

Failure to complete these items by the deadline could result in failure to enroll in Fall 2024. In particular, it is essential for SEI that you submit your transcripts and complete all health checklist items by the deadlines provided within your Enrollment Checklist.

□ **Step 2: Health Insurance Agreement Form**

All undergraduate students are required to have health insurance as a condition of enrollment. Students are automatically charged the SHS/CAPS Summer Access Fee and are enrolled in the UC Student Health Insurance Plan (UCSHIP). Students already enrolled in a comparable health insurance plan may waive UC SHIP coverage by completing a Health Fee Waiver application during the FALL 2024 waiver period.

SHS/CAPS Summer Access

SEI participants who opt out of early start UCSHIP will automatically be charged a \$70 fee and enrolled in the SHS/CAPS Summer Access offering for limited primary care and mental health needs on campus. This is not an insurance plan. **SHS/CAPS Summer Access IS NOT health insurance.**

Early Start UCSHIP

Since SEI begins prior to the start of the official campus Fall quarter, Early Start UCSHIP coverage is being offered to you for Summer 2024. Students enrolling in the Early Start UCSHIP for Summer 2024 are NOT eligible to waive the UCSHIP during the FALL 2024 waiver period.

Students electing to waive Early Start UCSHIP must submit an online [Health Fee Waiver application](#) during the Fall quarter waiver period (May 6th through September 14th) to prevent enrollment in the UCSHIP beginning with Fall 2024.

The cost of Early Start UCSHIP is a one-time supplement fee, prorated based on your program start date. **This fee is \$413.04** with coverage dates of 7/29/2024 through 9/22/2024. Note that this supplemental fee is separate from the quarterly UCSHIP fee.

You must complete a MANDATORY Early Start Insurance Agreement Google Form to opt in to the Early Start UCSHIP coverage. You will receive an email from Student Health Services with more information.

Deadline: August 3rd

□ **Step 3: SEI Housing**

- Summer Housing Location: Warren Apartments
- Available Room Type: Double or Triple Rooms

[Visit this website](#) for additional information about Summer Housing.

Important Dates:

- Welcome/Move-in information available to view online on July 25.
- Summer space assignment available to view online on July 25.
- Move-In is on August 3rd, 9am-5pm. Additional information about the move-in process and designated arrival times will be shared with you at a later date.
- Move-Out is on September 8 by 12pm.

Contract Issued: July 3

Contract Deadline: July 10

Step 4: Submit Your Photo for your student ID card.

All incoming students are required to submit their photo via this online portal in order to receive their ID cards for SEI. Submit the photo for your student ID card electronically via the [UCSD Photo Tool](#).

Your student ID card will be disseminated during move-in. If you have any questions or concerns regarding your student ID card, please contact campuscards@ucsd.edu or 858-534-6606.

Deadline: July 1st, 2024

Step 5: Submit Your Waivers & SEI Agreement

Download the waivers at the following link, fill out and sign both waivers, then submit the documents through [this online form](#).

[Click here](#) to download the General Waiver & Model Image Authorization Release Form & SEI Expectations Contract.

Deadline: July 15

□ **Step 6: Tuition, Payment, and Financial Aid**

Important dates

June 28	Fees posted to student accounts: June 28th, 2024
July 2, 2024	First billing statement released. Projected expenses to include: Tuition, SEI Enrichment fee
July 27	Financial Aid funds are scheduled to credit student accounts. See important note below!
July 29	First bill due .
August 2	Second billing statement released. Projected expenses to include: HDH charges for August residency, Summer Health Access Fee
August 16	Second bill due .
September 4	Third and final billing statement released. Projected expenses to include: HDH charges for September residency
September 20	Third and final bill due .

SEI Billing Resources and Notes:

- Refer to this [website](#) for a guide on how to read your bill.
- Visit [Triton Tutorial](#) for additional information on paying your bill.
- [Click here](#) to make a payment.
- If you do not pay for your courses by the fee deadlines, you may be canceled from your courses. Please refer to the [Calendar](#) for important deadlines.

Summer Financial Aid Resources and Notes:

- Refer to reference materials [here](#) to learn more about Summer Financial Aid.
- **IMPORTANT:** Should you receive a check after your August allocation, please hold onto these funds as you will need them for your final September installment.

Direct Cost to Participate in SEI:

	Single Housing
Housing & Dining	\$2,484.00
Tuition & Fees	\$1,956.43
Program Fee	\$860.81
Summer Health Access Fee	\$70.00 - or - \$413.15
TOTAL	\$5,371.24

- Please make sure that your total payment (minus summer financial aid award, scholarships and/or loans, if applicable) equals the total cost of participating in SEI of \$5,372

□ **Step 7: Attend the Student and Caregiver + Families SEI Orientation**

Workshop Information Sessions

- Student and Caregivers + Families SEI Orientation
 - Tuesday, July 29th from 4p-5pm.
 - Click here to join zoom session: <https://ucsd.zoom.us/j/98522557039>
 - Student Financial Solutions, Student Housing & Financial Aid Office join us to provide a 101 run through of summer session 2 deadlines for SEI and how they operate throughout the year.